



## **Charging and Remissions 2024- 25 (updated March 2025)**

St Augustine's CE Academy, Draycott in the Clay adopts the Charges and Remissions Policy of Staffordshire University Academies Trust [SUAT] and the full policy may be viewed at; [www.suatrust.co.uk/finance](http://www.suatrust.co.uk/finance) policies

**The local charges for Augustine's CE Academy, Draycott in the Clay are as follows:**

**(a) School Meals**

Children in Years R, 1 and 2 are entitled to a free school meal each day provided by Edwards and Ward and funded by the government Universal Infant Free School Meals scheme. Children in Nursery, Years 3 and 4 will be charged £3.20 per day for any meals taken during term time. All families of children in Years R to Year 4 are encouraged to check their entitlement to a free school meal based on economic grounds. This can be checked via the Staffordshire County Council web site:

<https://www.staffordshire.gov.uk/Education/Educational-awardsbenefits/FreeSchoolMeals/Overview.aspx>

**(b) Individual or group tuition in the playing of a musical instrument**

The children in Key Stage 1 & 2 receive a weekly Music and instrument lesson delivered by a specialist from Entrust Music Service (K2M). This is funded by the school. If any additional tuition is provided by Entrust Music Services, parents can choose to enrol their child for lessons and the cost will be the charge by Entrust divided equally between the number of children taking part. There will be no charge for music tuition provided by a member of the school staff either in school hours or as an after-school activity.

**(c) Breakages and replacements as a result of damages caused wilfully or negligently by pupils**

A charge may be made for the cost of or towards replacement at the discretion of the Executive Headteacher and the Local Academy Council.

**(d) Extra-curricular activities and school clubs**

No charge will be made for school run after school activities and clubs. A charge may be levied by external providers of extra-curricular clubs. The provider will set their own fees.

**(e) Letting of the school premises or grounds**

The school premises may be let for a charge of £13 per hour (with half an hour setup and take down not included in the charge), on completion of a Lettings Agreement and proof of adequate insurance cover held by the hirer. There are currently no lettings.

**(f) Extended school care activities such as breakfast club, after school club, holiday clubs**

Little Saints charges during term time as follows:

Breakfast session £6.00  
3.15pm to 4.15pm £8.00  
3.15pm to 5.15pm £10.00  
3:15pm to 6:00pm £12.00

**(g) Nursery**

Nursery charges for sessions in excess of the 15 hours of Nursery Education Funding (during term time):

£6 per hour, £2 per 20 mins.

8.40am to 12noon £20.00  
12 noon to 1.00pm £6.00 (plus cost of school meal at current rate)  
1.00pm to 3.20pm £14.00

These charges may not apply if parents/carers meet HMRC criteria for Extended hours (an additional 15 hours per week during term time) and can supply a valid eligibility code.

**(h) Charges for materials or ingredients where the pupils wish to have the finished product**

No charge but may be subsidised by School Association

**Remissions**

Children in receipt of free school meals who attract Pupil Premium funding (not Universal Infant Free School Meals) may be offered a reduction in fees determined by the Executive Headteacher and Local Academy Council.

**Voluntary Contribution**

Parents will be invited to make a voluntary contribution for school visits taking place during school hours.

The request made to parents will specify that the request is for a voluntary contribution and in no way represents a charge. In addition the following will be made clear to parents:

- a) that the contribution is genuinely voluntary and a parent is under no obligation to pay; and
- b) that registered pupils at the school will not be treated differently according to whether or not their parents have made any contribution in response to the request.

The costs of any optional extras undertaken by any pupil whose parents/guardians are unable to pay will not be included in the charge to other pupils and will be funded through the delegated budget or other fundraising.

The responsibility for determining the level of voluntary contribution is delegated to the Executive Headteacher.